

March 13, 2024

The Board Meeting of the Hudson Falls Free Library was called to order by President Arlene Baker at 6:40 PM.

Trustees present: Arlene Baker, Ann Francato, Emily Murphy, Jeffrey Zappieri, Bethanie Lawrence and Kay Hafner, Library Director.

Minutes from the February 8, 2023 Meeting were posted to the Board online. A motion was made by Jeffrey Zappieri to accept the minutes as posted and seconded by Emily Murphy. Motion accepted.

The Financial Report is now online. Payroll is direct deposit.

Adirondack Bookkeeping Associates will do payroll. Their involvement will take approximately one hour a month.

After research to find the highest interest return \$80,000 will be invested.

Kay Hafner presented her Library Director's Report.

--Emily Murphy and Director Kay Hafner will be formulating a Conflict Resolution Plan for the library.

--CWI will be cleaning the library on Tuesday mornings. Emily Forbes-Wood will be coming into work one hour early every Tuesday.

--Kay presented The Annual Report for Public and Association Libraries. After reading the report Bethanie Lawrence made a motion to accept and Jeffrey Zappieri seconded. Motion carried.

--The following programs will be offered to the public in the next few months:

Information and history concerning the Feeder Canal

Gardening with the Washington County Co-op

Genealogy

Eclipse (March 23 glasses will be available)

--Book Sale (March 15-16)

-- We possibly have an interest in taking the piano. More info at our next meeting.

--We are tracking the increase in computer use

--Also tracking the increase in people arriving before the 10AM opening – should the opening hour change?

--We need to complete the annual report to the public.

--We have not heard from the Stewart Grant.

The Glens Falls Foundation Grant is due June 20.

--During the area schools February Break in the Children's Room:

A Stuffed Animal Sleepover. Very well received. Each animal received a picture diary of the Event.

Blind Date with Books for the older set.

--April Break included: the Eclipse, Protect Your Peeps Project and a Lego Challenge.

--Trustee application were presented to the Board for input. It was suggested to add present Employer.

There will be a Strategic Planning Meeting on Wednesday April 10, 2024 at 6:30 PM.

On April 20, 2024 it will be presented to the Public.

Fund raising was discussed. The idea of a "% Night" with local restaurants was suggested.

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Vacation Time for staff employed by the library for 30 plus hours:

--5 paid days for the 1st year of employment

--7 paid days for 2 years of employment

--9 paid days for 3 years employment

--11 paid days for 4 years employment

--14 days for 5 plus years of employment

This is retroactive. This change was passed by consensus.

On May 9,2024 Clifton Park-Half Moon Public Library will host a workshop on forming a Friend's of the Library Group. More information at a later date.

Our next meeting on Strategic Planning will be April 10,2024 at 6:30PM.

There being no further business Bethanie Lawrence made a motion to adjourn and Emily Murphy seconded. Motion carried.

Respectfully submitted,

Ann M. Francato
Secretary